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### 1.0 Ethics CLE Credit – A/V Approval #1095794

Recording Date - January 9, 2019

Recording Availability – January 10, 2019

Meeting Location	Date	Time	Topic
King County Bar Association 1200 Fifth Avenue - Suite 700 Seattle, WA	<b>Wednesday, January 9, 2019</b>	12:00 PM to 1:15 PM	Civility and Professionalism: Common Ethical Issues for Legal Practitioners

#### AGENDA

**12:00 PM** Introduction

**12:10 PM** Presentation: ‘Civility and Professionalism: Common Ethical Issues for Legal Practitioners’, by Jeanne Marie Clavere, Washington State Bar Association

- An overview of ethics issues which arise in daily practice such as
  - Defining boundaries with our clients and communicating the scope of our representation
  - Advertising and marketing pitfalls using social media
  - Reaching out to prospective clients: what to say, what to avoid
- A discussion of common conflicts which may arise and where to look in the RPCs for your analyses
- Clarifications and guidelines for fee agreements
- Overall, our responsibility to be civil and ethical in our conduct, even in the face of difficult clients, challenging opposing counsel and problematic judges.

**1:15 PM** Adjourn

#### SPEAKER BIOGRAPHY

**Jeanne Marie Clavere, Washington State Bar Association** – Jeanne Marie is a 1987 graduate of the University of Puget Sound School of Law (now Seattle University School of Law). Prior to earning her law degree she received a Master of Business Administration from DePaul University in Chicago. In February, 2010 she joined the staff of the Washington State Bar Association as Professional Responsibility Counsel. After four years with a Seattle law firm, Jeanne Marie began her solo practice in 1992, focusing on estate planning, elder law (including complex guardianships, trusts, and guardian ad litem

appointments), and contract based criminal prosecution. As Professional Responsibility Counsel, Jeanne Marie serves as an advisor to members of the bar on the Rules of Professional Conduct as they apply to WSBA Advisory Ethics Opinions, the Rules for Enforcement of Lawyer Conduct, and the ABA Standards for Imposing Lawyer Sanctions. She has been invited to lecture on Professionalism, Civility, and Ethics at all three Washington law schools, for the American Bar Association, and speaks at various local bar CLE's throughout the state. Jeanne Marie is the primary responder on the WSBA Ethics Line and wants every attendee to commit the number to memory and call her first, not after they run into an ethical dilemma.

While in private practice Jeanne Marie appeared before a wide range of courts and tribunals, ranging from Ex Parte hearings to trials on guardianship and criminal issues, and served for many years as a Settlement, Litigation, Adoption, Family Law, Incapacity and Probate Guardian ad Litem in King and Snohomish Counties. Jeanne Marie is Past President of the state Washington Women Lawyers, past Chair of the Washington State Bar Association Elder Law Section and served on the executive committee of the King County Bar Association Guardianship and Elder Law Section. She is a member of the American Bar Association and the ABA's Center for Professional Responsibility, is a Washington Fellow of the American Bar Foundation and is a Master Member of the William L. Dwyer Inn of Court. Jeanne Marie also serves as President-Elect of the National Conference of Women's Bar Associations.